

ROE – COMMUNITY RELATIONS – ADMINISTRATIVE PROCEDURES

VISITORS TO THE SCHOOLS – Conduct on School Property

In order to maintain safety and appropriate conduct on Regional Office of Education property and at ROE activities, the Regional Superintendent or his/her designee may ban individuals from ROE property and/or activities if warranted.

The ban may be limited or total with provision for requesting criminal trespass charges to be brought against individuals who ignore the ban.

The Regional Superintendent or his/her designee shall provide written notice to individuals whose conduct on ROE property or at ROE activities warrants such notice. The “No Trespass Notice” shall be specific as to the property in question and under what conditions, if any; the offender(s) may enter the banned property.

The individual(s) who delivers the notice shall record the time, date, and location delivered, the name of the individual receiving the notice, and the reasons for the issuance of the “No Trespass Notice”. A copy of the notice shall be sent to the local police department.