

STUDENTS

FINES, FEES, AND CHARGES – Waiver of Student Fees

The Regional Office of Education may establish fees and charges to fund the purchase of instructional materials and certain school activities. The ROE recognizes that some students will be unable to pay these fees. However, students shall not be denied educational services or academic credit due to the inability or unwillingness of parents or guardians to pay fees and charges.

Students whose parents are unable to afford student fees may receive a waiver of the fees, including lock rental, field trip fees, and any other class related fee charges. However, these students are not exempt from charges for loss of and damages to books, locks, materials, supplies, and equipment.

Applications for fee waivers may be submitted by a parent/guardian of a student who has been assessed a fee on an application form available from the Building Administrator's office.

A student shall be eligible for a waiver of a fee when at least one of the following prerequisites are met:

1. The student is currently receiving aid under Article IV of the Illinois Public Aid Code (Aid to Families with Dependent Children).
2. The student is currently eligible for Free or Reduced Price Meals pursuant to Ill. Rev. Stat., ch. 122, para. 712.1 et seq.
3. The student's family is currently eligible under the guidelines of family-size income levels prescribed annually by the Secretary of Agriculture.
4. The student is a ward of the court or of the Department of Children and Family Services (DCFS).

Also, consideration will be given by the Building Administrator to additional factors such as:

1. illness in the family;
2. unusual expenses such as fire, flood, storm damage, etc.;
3. seasonal employment; and
4. emergency situation(s).

The parent/guardian shall submit written evidence of eligibility for waiver of the student's fee. A separate application form shall be submitted for each student for which a fee waiver request is made.

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The Regional Superintendent or his/her designee shall act on all fee waiver requests in an expeditious manner. The Building Administrator shall notify the parent/guardian promptly as to whether the request has been granted or denied. The denial of a fee waiver request may be appealed via the ROE's complaint procedure.

Questions regarding the fee waiver request process should be addressed to the Building Administrator.