

## STUDENTS

### STUDENT PHOTOGRAPHS / VISUAL IMAGES

This policy applies to photographs or other visual images of students taken or created by Regional Office of Education employees or student teachers practicing in ROE schools. Students may be involved in school-sponsored activities, which may result in photographs being taken of students engaged in those activities. These activities may include, but shall not be limited to, performing in school plays, in athletic contests, displaying samples of student work, or representing a particular instructional program. These visual images may take the form of videos, photographic (film or digital) displays, or pictures in newspapers, magazines, reports or school-sponsored Internet sites. Students may or may not be identified. No identification of students will be permitted on ROE/school-sponsored Internet sites.

Students may be photographed in teacher evaluation situations. These situations may include, but shall not be limited to, teacher evaluation by an administrator, student teacher evaluation by a classroom teacher, or a university supervisor. The students appearing in the pictures will not be identified by name.

In order to protect the privacy of students who may or may not be identified in photographs/visual images, parents/guardians will be given the opportunity to complete a permission slip allowing the taking/making of photographs/visual images by ROE employees or student teachers with possible identification of their child(ren).

Parents/guardians will be given the permission slips at the time of entry into ROE schools and completed slips will be placed in the students' cum folders. Students who are wards of the Department of Children and Family Services (DCFS) must have their permission slips signed by a DCFS case worker.

The ROE shall permit student photographs to be taken on school premises by commercial photographers or members of the media when there is a school-related purpose for the photographs. School employees shall not profit from such photographs.