

## STUDENTS

### ATTENDANCE – Parental Notification of Unauthorized Absences

The Regional Office of Education shall notify the parent, legal guardian or person having legal custody of the student of his/her responsibility to authorize any absence of the student. At the time of enrollment, the parent, legal guardian or person having custody of the student shall provide at least one home and not more than two workplace telephone numbers to be used for the purpose of notification of the child's unauthorized absence. The numbers may be changed upon notification to the school.

If any student enrolled is absent from school, and there is no record that the absence is for a valid cause, nor notification that the absence has been authorized by the parent, legal guardian, or other person having legal custody of the child, an ROE employee or other designated ROE agent shall make a reasonable effort to notify the parent, legal guardian or person having legal custody of the student's absence from school within two hours after the first class in which the student is enrolled by telephoning the home or two workplace numbers given to the ROE.

The requirements of this Policy shall have been met if notification of an absence has been attempted by telephoning the numbers given the ROE by the parent, legal guardian, or other person having legal custody of a child, whether or not there is any answer at such telephone number or numbers. Further, the requirements of this Policy shall have been met if the said notification is given to a member of the household of the child's parent, legal guardian or other person having legal custody of the student, provided the member of the household is 10 years of age or older.

LEG. REF.: Ill Rev Stat, ch. 122, para. 122, 26-3b.

Approved: 07/01/01