

PERSONNEL

PROFESSIONAL PERSONNEL – Retirement/Resignation

In general, staff retirements shall be effective at the close of the fiscal school year. To receive maximum retirement benefits, staff members contemplating retirement should make their intentions known to the Regional Superintendent in a timely fashion so that the proper forms can be processed and other necessary arrangements can be made.

An employee who voluntarily leaves the ROE shall submit a letter of retirement or resignation to the Regional Superintendent. The letter should state the employee's reasons for leaving ROE employment.

LEG. REF.: Ill. Rev. Stat., ch. 122, para. 24-11.
Amendment to Age Discrimination in Employment Act of 1967, 29
U.S.C.
Section 631(a), P.L. 99-592 (1986).

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