

ILLINOIS SCHOOL VISITATION ACT
820 ILLINOIS COMPILED STATUTES 147/1 et. seq.

Pursuant to 820 ILCS 147/30, this form documents and verifies leave taken under the above Act. This leave is for an employee to “attend school conferences or classroom activities at the school attended by his or her child”.¹

Date: _____

Time: _____

Employer: _____

Employee: _____

Name of School: _____

Address: _____

Name of Child: _____

Date of Conference: _____

Exact Time Began: _____

Exact Time Ended: _____

School Administrator Signature

Type or Print Administrator's Name

¹Under the Act, “child” includes biological/adopted/foster/step child or the employee and/or a legal ward of the employee.

501.06F

Approved: 07/01/01

White: Parent/Guardian
Yellow: School