

PERSONNELGENERAL PERSONNEL – Job-Related Physical Assault and/or Injury

The Regional Office of Education has concern for the protection of all employees from job-related physical assault and/or battery. Job-related physical assault and/or battery shall be defined as any physical attack upon an employee which takes place during the employee's working hours while performing job-related duties at the work site or site as a result of the employee's performance of job-related duties.

Any employee who has been physically assaulted and /or battered in a job-related setting shall notify the Regional Superintendent or his/her supervisor immediately. The Regional Superintendent or his/her supervisor will assist the employee in:

1. receiving appropriate medical attention and making appropriate claims to the Illinois Industrial Commission or the ROE's workers compensation insurer;
2. reporting the incident to the appropriate law enforcement agency;
3. reporting the incident to the Regional Superintendent or his/her designee and making written reports as needed.

LEG. REF.: Ill. Rev. Stat., ch. 48, para. 138 et seq.

CROSS REF.: 430.03

Approved: 07/01/01