

OPERATIONAL SERVICES

FISCAL MANAGEMENT – REVENUE – Reproduction and Certification of Public Records and Fees

Annually, the Regional Superintendent shall determine and set the fees for reproduction and certification of requested district public records. The fees shall be reasonably calculated to reimburse the Regional Office of Education for the actual costs of reproduction and certification of requested documents under the Illinois Freedom of Information Act.

The fee schedule shall be available to the public at the Regional Office of Education.

A public document may be furnished without a fee, or at a reduced fee, if the Regional Superintendent determines the requested information primarily benefits the general public.

Approved: 07/01/01