

REGIONAL OFFICE OF EDUCATION

ROE RECORDS

All records of the Regional Office of Education shall be in the custody of the Regional Superintendent or his/her designee. Care shall be taken to protect the records from damage or loss. Important and historical records shall be preserved permanently, and in all cases, records shall be retained for a period of at least three (3) years, or as provided by law.

Records relating to the business affairs of the ROE and the proceedings of the meetings shall be made available for public inspection. Access to those records shall be granted in accordance with the Illinois Freedom of Information Act.

Approved: 07/01/01